



243 High Street Room 026  
Morgantown, WV 26505  
(304) 291-9571  
[www.plantgether.org](http://www.plantgether.org)

### Agenda

Citizens Advisory Committee  
243 High Street Room 026 and by WEBEX  
Morgantown WV  
June 9, 2022

6:00 PM

1. Call To Order
2. Approval of Minutes
3. Draft Public Involvement Policy
4. Request for Proposals for Bicycle and Pedestrian Data Collection Technology
5. Discussion of CAC member recruitment
6. Other Business
7. Meeting Adjournment



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## Memorandum

**Date:** June 2, 2022  
**To:** CAC Members  
**From:** Bill Austin, AICP  
**Subject:** June 9, 2022 CAC Meeting Agenda Items

This memorandum is to inform you of the items under consideration in the June 9, 2022 Agenda.

**-Draft Public Involvement Policy-**Please find enclosed with the Agenda a copy of the draft Public Involvement Policy as modified from comments received at the last TTAC and CAC meetings. Changes to the document include a more robust description of the MPO's partnership for public involvement for amendments and adoption of the Transportation Improvement Program with Mountain Line and identification of the City of Morgantown's Neighborhood Associations as potential means for involving the public in the Transportation Planning Process.

It is respectfully requested that the CAC recommend that the Policy Board release the revised Public Involvement Policy for the required 45 day public comment period.

**-Request for Proposals for Bicycle and Pedestrian Data Collection-**MPO staff has been working with an ad-hoc committee to assess the options available for remote sensing data collection of non-motorized transportation. The ad-hoc committee has consisted of representatives from both the Technical Advisory Committee and the Citizens Advisory Committee. The results of this discussion was the development of an RFP for a demonstration project to allow the MPO to evaluate the efficacy of the various data collection methods that are commercially available. The enclosed RFP was developed out of the discussions held with the ad-hoc committee. It is anticipated that the demonstration project will be the installation of technology to observe up to four locations for a year. It is anticipated that the MPO's expenditures on this project will be in the vicinity of \$15,000 as included in the FY 2022-2023 Unified Planning Work Program.

It is respectfully requested that the CAC recommend the release of the Request for Proposals to the MPO Policy Board so we may get a firm for the demonstration project under contract early in the new fiscal year which begins July 1.