



## TRANSPORTATION TECHNICAL ADVISORY MEETING

March 7, 2023

This meeting was held virtually at  
<https://morgantownmonongaliampo.my.webex.com/meet/baustin>

### Members Present:

Bill Austin (Chair), Michael Dougherty, Andrew Gast-Bray, Brian Carr, Jeremy Evans, Maria Smith, Drew Gatlin.

**Others Present:** Anthony Carovillano, Dan Estep, Jing Zhang

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### 1. Call to Order

The TTAC meeting was held virtually and in person. The phone number and web address to access the teleconference were publicized. With a quorum present, Mr. Austin called the meeting of the TTAC to order at 1:00 PM.

### 2. Approval of Minutes

Mr. Austin noted that the minutes of the last meeting were included in the agenda package. Mr. Austin noted that the MPO staff had made a correction on the minutes based on a comment from Mr. Gast-Bray. Mr. Gast-Bray moved to approve the meeting minutes as presented; seconded by Mrs. Smith; with no discussion, the motion passed unanimously.

### 3. On-Call Consultant Selection

Mr. Austin noted that the MPO received 6 proposals for the RFP for general transportation planning service. The 6 proposals were from AECOM, Stantec, Michael Baker, Kimley, Horn, GPI, and WBCM. The proposals were reviewed by a selection committee consisted of members from the MPO's TTAC and CAC. It was the consensus of the selection committee that two firms would be selected for a contract: Kimley Horn and Associates and AECOM.

Mr. Carr asked if the MMMPO is to hire both of them. Mr. Austin confirmed that the MMMPO is to contact with both firms. The RFP provided that the MPO may select up to three firms as an outcome of the RFP process. Mr. Carr asked why the MMMPO needs to have two on-call consultants. Mr. Austin noted they have complimentary skill sets and advantages.

Mrs. Smith noted that all of firms are well qualified. The two selected firms have scored significantly higher than the rest of the candidates. Both firms are a good fit to the MPO.

Mr. Austin expressed his appreciation to the participating firms in this RFQ.

Mr. Gatlin moved to recommend approval of the on-call consultant selection to the MPO's Policy Board; seconded by Mr. Dougherty. With no further discussion, the motion passed unanimously.

#### **4. FY 2023-2024 Unified Planning Work Program**

Mr. Austin noted that the final draft of the MPO's 2023 Unified Planning Work Program (UPWP) was included in the agenda package. Work in the draft UPWP includes oversight of the Downtown Traffic Study, oversight of the Greenbag Road Design Study, initial implementation of the pedestrian/cyclist data collection initiative, and normal MPO operations including enhanced outreach. MPO Staff also intends to perform an areawide charging station study.

Mr. Austin noted that there is a minor error in one of employees' hourly rate calculation. It has no impact to the total budget. A corrected version will be presented to the MPO's Policy Board.

Mr. Carr asked if the MPO received the draft agreement on Greenbag Rd project from DOH. Mr. Austin noted that the MPO received the document and provided comments. The MPO suggested that, similar to the state, the MPO can cancel the contract with a written notice in 30 days advance

Mr. Gast-Bray made a motion to recommend approval of the UPWP to the MPO's Policy Board; seconded by Mrs. Smith. With no further discussion, the motion passed unanimously.

#### **5. Revised Title VI Policy**

Mr. Austin noted that as a part of federal requirements, the MPO needs to have a policy in place to address the use of Federal funds that may impact underserved communities. This includes outreach to those communities. The attached draft Title VI Policy is an updated version of the MPO's existing policy. The primary change to the Policy is that the socio-economic data utilized in the Policy has been updated.

Mrs. Smith moved to recommend the adoption of the revised Title VI Policy to the Policy Board; seconded by Mr. Gast-Bray. With no discussion, the motion passed unanimously.

#### **6. TIP Adjustments**

Mr. Austin noted that WV DOH requested administrative adjustments to the MPO's TIP under the MPO's recently adopted groupable policy. These proposed changes are primarily District 4 wide projects, including bridge inspection, bridge replacement/renovation, and highway maintenance.

Mr. Austin pointed out two projects of community interest. WV DOH has proposed to move the Brookhaven Road intersection project from FY 2024 to 2026. Mr. Austin noted that a group of WVU engineering students is conducting a capstone project to identify potential alternatives for the intersection. The MPO will pass the findings to the WV DOH. WV DOH also seeks to increase the funding of the Walnut Streetscape project.

WV DOH has requested that the following project be removed from the MPO's TIP because the funds have been obligated. Those projects include Dunkard Ave Sidewalk Phase V, Greenbag Rd (GO BOND 4), Morris Builders' Bridge + 1, I-79 Bridge Rehabilitations, Patteson Dr RRFB, FY 23 SF Bridge Inspect, and Morgantown Municipal Airport Streetscape. This is an informational item and requires no action from the committee.

#### **7. Other Business**

No other business.

#### **8. Meeting Adjournment**

The Meeting adjourned at 1:35 PM