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Agenda
Policy Board
City of Morgantown
389 Spruce Street
Morgantown WV
October 15, 2026
6:00 PM

1. Call to Order
2. Public Comment Period
3. Approval of Minutes
4. Committee Reports
 - a. Citizens Advisory Committee
 - b. Finance
 - c. Executive Director
5. Audit Procurement Selection
6. MLTA Transit Study
7. PROTECT Grant
8. Harmony Grove Adjustment
9. Other Business
10. Meeting Adjournment

Memorandum

Date: October 8th, 2026
To: Policy Board Members
From: MPO Staff
Subject: October 15th Policy Board Meeting Agenda Items

Policy Board Members please find below information on the action items to be considered at the August Meeting.

Audit Procurement Selection: The Morgantown Monongalia MPO is seeking written proposals to perform our annual audit examination. We emailed three firms with the RFP – BHM, David L Howell CPA, and Perry CPA. The deadline for submittal is 10/16/2026. Once submitted, the applications will be reviewed by a Selection Committee, Russ Rodgerson, Maria Smith, Patty Lewis. The firm needs to be selected and contract signed by 11/20/2026.

MLTA Transit: The Morgantown Monongalia Metropolitan Planning Organization (MMMPO), in partnership with the Mountain Line Transit Authority (MLTA), sent out an RFP to our on-call consultants to conduct a comprehensive Transit Service Optimization Study. This study will evaluate the performance of MLTA's transit system and develop data-driven recommendations to improve service efficiency, effectiveness, accessibility, and long-term sustainability. The study will include three primary components: (1) optimization of transit routes and services, (2) evaluation of potential locations for an additional transit hub, and (3) planning-level recommendations for improvements to MLTA's Westover Facility. The consultant will also conduct public and stakeholder engagement and prepare a phased implementation plan with planning-level cost estimates and funding recommendations. HDR and Kimley Horn submitted proposals. These have been reviewed by the Selection Committee (Maria Smith, Kimberly Fragola, Donnie Ayersman, Jing Zhang, and Jackie Peate). Once a firm is selected, the process will begin moving forward.

PROTECT Grant: The MMMPO will be applying for the PROTECT Grant. The [PROTECT Competitive Grant Program](#) provides funding to plan for and make surface transportation more resilient to current and future weather events, natural disasters, and changing conditions, such as severe storms, flooding, drought, levee and dam failures, wildfire, rockslides, mudslides, sea level rise, extreme weather, including extreme temperatures, and earthquakes. Staff will keep the board updated as this process moves forward.

Harmony Grove Adjustment: In order to properly fund Harmony Grove, the Policy Board will need to amend the MTP priority list to include it as a Tier 1 project. Next Policy Board meeting there will be an action item for this business.



POLICY BOARD MEETING

City of Morgantown
389 Spruce Street
Morgantown, WV
August 20, 2026, 6 PM

Members Present:

Chairman Russ Rogerson - Morgantown Area Partnership, Board Vice-Chairman Maria Smith- Mountain Line Transit Authority, Mike Kelly – Board of Education, Jeff Arnett – Monongalia County, Ron Justice – West Virginia University, Jenny Selin - City of Morgantown City Council, Joe Abu-Ghannam, City of Morgantown City Council, Steve Blinco - Recorder, Star City, Joe Statler - Blacks ville, House of Delegate, Tom Bloom, Monongalia County Commission, Joe Abu-Ghannam, City of Morgantown City Council, Brian Carr, West Virginia Department of Transportation-Division of Highways

Others Present: Jing Zhang, Jackie Peate, Colin Frosch

MPO Interim Director: Andrew Gast-Bray

1. Call to Order

With a quorum present, Chairman Rogerson called the meeting of the Morgantown Monongalia Metropolitan Planning Organization (MMMPO) Policy Board to order at 6:00 PM.

2. Public Comment

None.

3. Approval of Minutes

Mr. Kelly moved to approve the minutes; seconded by Mr. Justice. The motion passed unanimously.

4. Committee Reports

a. Citizens Advisory Committee

Andrew Gast-Bray, the Interim Executive Director, gave the report on the CAC. The CAC met but unfortunately did not have quorum. Those present did support the agenda items, although unable to take action. Mr. Gast-Bray stated the CAC will be looking to reschedule their normal meeting day.

b. Finance

Mayor Lewis provided the financial report for the months of May, June, and July. The beginning balance in May was \$35,561.95, there was 1 deposit totaling \$2,948.76, with 21 disbursements totaling \$29,371.34, leaving the ending balance at \$9,139.37. This carried over into June with 4 deposits totaling \$125,098.98, and 21 disbursements totaling \$107,458.52, leaving the ending balance at \$26,779.83. This

carried over into July with 1 deposit totaling \$5,897.52, and 19 disbursements totaling \$18,409.97, leaving the ending balance at \$14,267.38.

Delegate Statler moved to approve the Financial Report; seconded by Mr. Kelly. The motion passed unanimously.

c. Executive Director

Mr. Gast-Bray stated MPO staff has been in contact with the new Executive Director Mark Debald. He has helpful in reviewing some upcoming projects and has been engaging with staff.

5. 2026 August - TIP Amendments and Administrative Adjustments

The 2026 August TIP Amendments and Administrative Adjustments are included in the agenda package.

Mountain Line Transit Authority requested the TIP Transit Project for the federal fiscal years from 2027 to 2032.

FYY 2027 -2028

	Source	2027		2028	
		Federal	Local	Federal	Local
Operating Assistance(1)	5307 -	\$3,375,864	\$3,375,864	\$3,443,143	\$3,443,143
Federal 5311(f) Intercity (2)	5311	\$300,000	\$300,000	\$300,000	\$300,000
Operating Assistance (3)	5310	\$98,000	\$24,500	\$98,000	\$24,500
Operating Assistance - Capital (4)	5307	\$250,000	\$62,500	\$250,000	\$62,500
Revenue Rolling Stock Replacement (5)	5339	\$447,362	\$111,841	\$150,000	\$37,500
Revenue Roof Replacement (6)	5339	\$1,400,000	\$350,000		
Bus Rolling Stock replacement (7)	5339	\$943,296	\$340,000		

FYY 2029 -2030

	Source	2029		2030	
		Federal	Local	Federal	Local
Operating Assistance(1)	5307 -	\$3,443,143	\$3,443,143	\$3,443,143	\$3,443,143
Federal 5311(f) Intercity (2)	5311	\$300,000	\$300,000	\$300,000	\$300,000
Operating Assistance (3)	5310	\$98,000	\$24,500	\$98,000	\$24,500
Operating Assistance - Capital (4)	5307	\$250,000	\$62,500	\$250,000	\$62,500

Revenue Rolling Stock Replacement (5)	5339	\$150,000	\$37,500	\$150,000	\$37,500
Revenue Roof Replacement (6)	5339				
Bus Rolling Stock replacement (7)	5339				

FY 2031 -2032

	Source	2029		2030	
		Federal	Local	Federal	Local
Operating Assistance(1)	5307 -	\$3,443,143	\$3,443,143	\$3,443,143	\$3,443,143
Federal 5311(f) Intercity (2)	5311	\$300,000	\$300,000	\$300,000	\$300,000
Operating Assistance (3)	5310	\$98,000	\$24,500	\$98,000	\$24,500
Operating Assistance - Capital (4)	5307	\$250,000	\$62,500	\$250,000	\$62,500
Revenue Rolling Stock Replacement (5)	5339	\$150,000	\$37,500	\$150,000	\$37,500
Revenue Roof Replacement (6)	5339				
Bus Rolling Stock replacement (7)	5339				

(1) Costs necessary to operate, maintain, and manage a public transportation system. Operating expenses usually include such costs as driver salaries, fuel, and items having a useful life of less than one year.

(2) Regularly scheduled bus service for the general public that operates with

(3) Mobility management is a capital project activity that consists of short-range planning and management activities and projects for improving coordination among public

(4) 5307 Preventative Maintenance

(5) For purchase of revenue producing

(6) For Roof Replacement

(7) For purchase of revenue producing

Ms. Smith stated the two main things being updated are the addition of the \$152,000 grant for rolling stock and purchasing/replacement of minivans.

Ms. Smith moved to approve of the MLTA TIP Amendments; seconded by Ms. Selin. The motion passed unanimously.

6. Complete Streets Greenbelt Final Study

Colin Frosch gave a presentation on the Compete Streets Greenbelt Final Study. Kimley Horn finalized a preferred concept that includes

- two 10-foot travel lanes with an 8-foot wide shared-use path on one side with 5-foot-wide sidewalk segments on the other where needed to make connections,

- two roundabouts at the intersections of Van Voorhis Road and West Run Road and Riddle Avenue and West Run Road,
- a pedestrian crossing accommodations with corridor-wide safety improvements and traffic calming measures,
- and planned future connections to Greenbelt corridor.

The anticipated cost is approximately \$21 million in 2030 dollars. They are recommending implementation with WVDOH as part of their upcoming Design Study for the West Run corridor. Alternatively, a phased approach to implementation could be pursued with short-term as well as longer-term improvements broken out with likely higher overall cost and less efficiency in project-delivery. There was a strong public participation effort, with the public supporting these efforts.

Mr. Abu- Ghannam asked about when it said \$21 million in 2030, if it included inflation. Mr. Frosch stated they added a percentage to estimate inflation.

Mr. Kelly asked if the center of the roundabout would allow for trailers and bigger vehicles to drive up on it. Mr. Frosch confirmed it would be a traversable median.

Mr. Blinco stated having grass in these plans can create a larger issue. With no one directly in charge of maintaining it, the grass becomes an eyesore and issue. He suggested having an alternative to grass. Mr. Frosch stated there are many alternatives moving forward. Ms. Selin stated there are low height grass mixes they can use. As this is a feasibility study, the buffer is something that can be determined later in the process, but they will note that grass is a last option. Chair Rodgerson suggested talking with WVDOH to see what new technologies they have.

Mr. Abu-Ghannam moved to accept the report; seconded by Mr. Kelly. The motion passed unanimously.

7. Community Garden Final Update

Ms. Peate gave a presentation reviewing the four community gardens funded by the Community Garden Grant. The Community Garden Grant supported four local community gardens, expanding food production, community engagement, and volunteer opportunities throughout the area. Morgantown Freedom Farmers now maintains three producing gardens with 15 volunteers, providing approximately 30 pounds of produce to Blessing Boxes, Food Not Bombs meals, and neighbors. Chris White's Community Garden expanded its growing space and outreach, attracting 2–3 dozen volunteers and producing a variety of vegetables, herbs, fruit, mushrooms, and eggs, with plans for additional food production, workshops, fruit trees, and beekeeping. The Greenmont Neighborhood Association's 10 raised beds are fully occupied by residents, families, neighborhood groups, and businesses, providing opportunities for gardening, collaboration, and community learning. Scott's Run Settlement House continues to engage volunteers and community members through its garden, distributing fresh produce through its food pantry and other food-access programs, with plans to expand programming through gardening and food preservation classes. There will be a longer more official updated posted to the MMMPO website and sent to WVDOH and FHWA.

Ms. Selin asked if Ms. Peate has been to the sites. At the beginning, the sites were visited, but the gardens have been great at sending pictures. Ms. Selin stated it would be great to go visit the gardens to help continue promoting them.

8. Other Business

Commissioner Bloom stated the temporary lights are blinking at Exit 155 and should be functioning before football season.

Ms. Selin wanted to express thanks for the efforts on Van Voorhis.

9. Meeting Adjournment

The meeting adjourned at 6:40 pm.

Centra-CheckingEnding Balance: \$109,540.09										
Date: August 1-31 2026										
Date	Ref No.	Payee	Memo	Payment	Deposit	Reconciliation Status	Balance	Type	Account	Added in Banking
08/31/2026	9922	United Bank	Loan Interest	500.52			111,504.96	Check	Bank Service Charges	
08/31/2026	9921	Preston Videography		150.00			112,005.48	Check	Public Notices	
08/31/2026	9920	Ogden Newspapers		164.64			112,155.48	Check	Public Notices	
08/31/2026	9919	Pringe Benefits Management Company		132.96			112,320.12	Check	Salary	
08/28/2026	082826	WV Dept of Tax and Revenue	Electronic Transfer	322.00			112,453.08	Check	Salary	
08/28/2026	6440	ICMA Retirement Corp	Electronic Transfer	978.02			112,775.08	Check	Salary	
08/28/2026	6439	Jacqueline G. Peate	Electronic Transfer	1,900.30			113,753.10	Check	Salary	
08/28/2026	6438	Jing Zhang	Electronic Transfer	1,933.73			115,653.40	Check	Salary	
08/28/2026	941	IRS	Electronic Transfer	1,169.38			117,587.13	Check	Salary	
08/28/2026			July Reimbursement		16,311.65		118,756.51	Deposit	Grants:PL Funds	
08/15/2026	9918	Public Employees Insurance Agency	PEIA	2,486.96			102,444.86	Check	Salary	
08/15/2026	9917	Service Plus		282.00			104,931.82	Check	Professional Fees:Accounting	
08/15/2026	9916	Public Employees Insurance Agency	RHBF	118.00			105,213.82	Check	Salary	
08/15/2026	9915	Mark Debal	Interview for Exec Dir	979.28			105,331.82	Check	Travel & Ent	
08/15/2026	9914	Centra Bank	Parking + Adobe + Intuit + FB Ads	1,225.59			106,311.10	Check	Employee Parking Garage	
08/14/2026	6437	ICMA Retirement Corp	Electronic Transfer	978.02			107,536.69	Check	Salary	
08/14/2026	6436	Jacqueline G. Peate	Electronic Transfer	1,900.30			108,514.71	Check	Salary	
08/14/2026	6435	Jing Zhang	Electronic Transfer	1,933.74			110,415.01	Check	Salary	
08/14/2026	941	Internal Revenue Service	Electronic Transfer	1,169.36			112,348.75	Check	Salary	
08/13/2026			June Reimbursement		28,863.39		113,518.11	Deposit	Grants:PL Funds	
08/13/2026			JP July		2,016.71		84,654.72	Deposit	Salary	
08/11/2026		City of Morgantown	Match for FY26-27		20,000.00		82,638.01	Deposit	Grants:PL Funds Match	
08/10/2026		Monongalia County	Match for FY26-27		20,000.00		62,638.01	Deposit	Grants:PL Funds Match	
08/06/2026			May 2026		27,290.63		42,638.01	Deposit	Grants:PL Funds	

Centra-CheckingEnding Balance: \$109,540.09										
Date: September 1-30 2026										
Date	Ref No.	Payee	Memo	Payment	Deposit	Reconciliati on Status	Balance	Type	Account	Added in Banking
09/30/2026	093026	WV Dept of Tax and Revenue	Electronic Transfer	322.00			109,540.09	Check	Salary	
09/30/2026	9931	Centra Bank - Mastercard	Adobe + Illustrator + Intuit	198.84			109,862.09	Check	Computer Software	
09/30/2026	9930	United Bank	Loan Interest	500.52			110,060.93	Check	Bank Service Charges	
09/30/2026	9929	Dominion Post		164.64			110,561.45	Check	Public Notices	
09/30/2026	9928	Fringe Benefits Managemen t Company		132.96			110,726.09	Check	Salary	
09/30/2026	6446	ICMA. Retirement Corp	Electronic Transfer	978.02			110,859.05	Check	Salary	
09/30/2026	6445	Jacqueline G. Peate	Electronic Transfer	1,900.30			111,837.07	Check	Salary	
09/30/2026	6444	Jing Zhang	Electronic Transfer	1,933.74			113,737.37	Check	Salary	
09/30/2026	941	IRS	Electronic Transfer	1,169.36			115,671.11	Check	Salary	
09/25/2026			August		15,475.29		116,840.47	Deposit	Grants:PL Funds	
09/18/2026			Jackie August Reimbursement		2,016.71		101,365.18	Deposit	Grants:PL Funds	
09/15/2026	1135-1 (90603)	United Bank	Line of Credit Payment Paid Off	75,000.00			99,348.47	Bill Payment	Accounts Payable	
09/15/2026	9927	WV Corp		2,729.00			174,348.47	Check	Administrati ve Overhead	
09/15/2026	9926	Service Plus		138.40			177,077.47	Check	Professional Fees:Accou nting	
09/15/2026	9925	Public Employees Insurance Agency	PEIA and FBMC	2,604.96			177,215.87	Check	Salary	
09/15/2026	9924	Dominion Post	Annual Fee	159.00			179,820.83	Check	Public Notices	
09/15/2026	9923	Centra Bank - Mastercard		543.69			179,979.83	Check	Office Supplies	
09/15/2026	6443	ICMA. Retirement Corp	Electronic Transfer	978.02			180,523.52	Check	Salary	
09/15/2026	6442	Jacqueline G. Peate	Electronic Transfer	1,900.28			181,501.54	Check	Salary	
09/15/2026	6441	Jing Zhang	Electronic Transfer	1,933.74			183,401.82	Check	Salary	
09/15/2026	941	IRS	Electronic Transfer	1,169.40			185,335.56	Check	Salary	
09/11/2026			September		75,000.00		186,504.96	Deposit	Grants:PL Funds	