



MINUTES  
MPO Transportation Technical Committee Meeting  
MMMPO Conference Room  
243 High St. Room 110, Morgantown, WV  
January 7, 2019, 1:30 PM

**Members Present**

Bill Austin, Andrew Gast-Bray, Chris Fletcher, John Whitmore, Damien Davis,

**Others Present**

Drew Gatlin, Jing Zhang

**1. Call to Order**

With a quorum present, Mr. Austin called the meeting of the TTAC to order at 1:30 PM.

**2. Approval of the Minutes**

Mr. Austin noted that the minutes of the last meeting were included in the agenda packet. Mr. Gast-Bray moved to approve the minutes as presented, seconded by Mr. Davis. With no discussion, the motion was approved.

**3. Draft TIP Tables**

Mr. Austin noted that a draft table developed for the TIP update was included in the agenda package. The MPO needs to adopt a new TIP at the March meeting to be fully coordinated with the State Transportation Improvement Program. Mr. Austin noted that MPO staff adjusted the table's format to include information on performance measures, MTP goals, and project types. The DOH intends to remove the obligated projects from the TIP project list, but MPO inclined to keep those projects in order to track their progress. Mr. Gast-Bray noted that some projects with same names and different phases can be combined into same row for a clearer presentation to the public.

#### **4. Draft Unified Planning Work Program**

Mr. Austin noted that the draft FY 2020-2021 Unified Planning Work Program is included in the agenda package. The primary new initiative in the UPWP is the beginning of the update of the Metropolitan Transportation Plan to reflect an updated regional travel demand model, a new effort to identify the community's goals and objectives and to incorporate the results of the ongoing transit study and the recently adopted Bicycle and Pedestrian Plan into the Highway element of the MTP. The MPO is in the process of hiring an employee with primary duty on public involvement. It will be a shared position with the county. Mr. Austin noted that this is the TTAC's first review of the draft UPWP. It will be presented for the TTAC's recommendation for adoption at the March CAC meeting.

#### **5. Draft Performance Metrics**

Mr. Zhang made a brief presentation on the draft performance metrics identified by MPO staff. He noted that major resources used in developing the metrics are FHWA Community Vision Metrics Tool and pertinent case studies. Mr. Austin noted that those potential metrics could be useful for the MPO to develop local performance measures as a part of the MMMPO Metropolitan Transportation Plan and Transportation Improvement Program.

Mr. Gast-Bray noted that the metrics should be constructed in a way that they provide long lasting value to track the development in the area. He noted that some metrics are not suitable to establish a standard to which performance has to be optimized, even though those metrics are useful tools to measure the performance in general. Mr. Austin agreed and noted that effective metrics should reflect the characteristics of this community and can provide meaningful information in project prioritization process.

#### **7. Other Business**

Mr. Austin noted that some policy board members have concerns over certain projects recommended in the Pedestrian and Bicycle Plan. The board will meet to discuss those issues and to finalize the project prioritization in the plan. Mr. Austin noted that the prioritization will give MPO staff a clear direction to implementing the plan, but it will not affect the eligibility of low tier projects to apply for funding.

Mr. Davis asked if the bicycle projects and pedestrian projects will be prioritized separately. Mr. Austin noted that they will be prioritized under separate categories. In addition, the projects will be grouped by jurisdictions, so each municipality will have its own priority list. For the City of Morgantown, projects are further divided into state-maintained roads and city-maintained roads.

Mr. Fletcher noted that the capital improvement plan will be helpful for the City to develop a funding scheme to maintain and repair existing sidewalks and to build new sidewalks.

#### **9. Meeting Adjournment**

The meeting adjourned at 2:25 PM.