



82 Hart Field Road Suite 105
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Agenda

MPO Policy Board Meeting
Morgantown City Hall Council Chambers
March 20, 2014
7:00 PM

1. Call To Order
2. Public Comments
3. Approval of Minutes
4. Finance Report
5. Citizens Advisory Committee Report
6. Executive Directors Report
 - a. Status of Mileground Report to Policy Board
 - b. Status of Ongoing TIP Projects
 - c. Increased Staff Capability with software purchase and upcoming training
7. Auditors Recommendation
8. Transportation Improvement Program Amendments
9. Downtown Operations Study Presentation
10. Adoption of Draft Bicycle Plan
11. Other Business
12. Meeting Adjournment



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Memorandum

Date: March 14, 2014
To: Policy Board Members
From: Bill Austin, AICP
Subject: March 20, 2014 Policy Board Meeting Agenda

Please find below a short description of the action items to be considered at the March 20, Policy Board Meeting to be held at the Morgantown City Hall in the Conference Room at 7:00 PM.

-Finance Report-Please note that a copy of the MPO's expenditures for the months of January and February are enclosed in the Agenda packet.

-Auditors Recommendations-The MPO's auditor concluded their review of the MPO's books last month. The initial indications are that they did not have significant comments on the MPO's operations. It is hoped that the completed audit will be available at the Policy Board meeting.

The auditor did recommend that the MPO Director not be required to sign off on his own expense checks. The recommended that an additional signatory be designated by the MPO Policy Board for these expense checks. They also recommended that the MPO's bookkeeping firm begin classifying the MPO's expenses in order to achieve a more consistent classification for auditing purposes. I have spoken with the bookkeeping firm and they have agreed to this work for no additional charges. It is respectfully requested that the Policy Board designate a member to act as an additional signatory for the Executive Directors expense checks.

Transportation Improvement Program Amendment- Mountain Line has requested that the TIP be administratively adjusted to include an increase in Section 5307 funding in the current fiscal year. The requested adjustment increases Mountain Lines allocation to \$1.59 million from the \$1.52 million shown in the TIP.

Please find below a description of a TIP Amendments requested by Mountain Line Transit and the WVDOT Division of Highways:

FY 2014

ADD

WV 7 (BROOKHAVEN ROAD) AT INTERSECTION WITH CR 70 AND CR 7/22
INSTALL SIGNAL AND LANE MODIFICATIONS PROJECT ENGINEERING
CMAQ00072600 00 TOTAL FUNDING \$10,000 FEDERAL FUNDING \$8,000

WV 7 (BROOKHAVEN ROAD) AT INTERSECTION WITH CR 70 AND CR 7/22
INSTALL SIGNAL AND LANE MODIFICATIONS PROJECT RIGHT OF WAY
CMAQ0007263D TOTAL FUNDING \$60,000 FEDERAL FUNDING \$48,000

US 19 US19/WV 7 (PURSGLOVE AT SPLIT OF US 19 AND WV 7) INTERSECTION
IMPROVEMENT DESIGN REPORT PROJECT CMAQ00019??? TOTAL COST \$50,000
FEDERAL FUNDS \$40,000

I-79 INTERCHANGE PROJECT INCREASE FUNDING BY 22% (AUTHORIZE
PROJECT) PROJECT CONSTRUCTION ACNH0793240 TOTAL COST \$14,000,000
FEDERAL FUNDS \$12,600,000

US 19 (BEECHURST AVENUE) BEECHURST AVE./CAMPUS DRIVE
INTERSECTION REALIGNMENT ENGINEERING PROJECT CMAQ 0019409D
TOTAL COST \$30,000 FEDERAL FUNDS \$24,000

TRANSFER

MOUNTAIN LINE SECTION 5317 MOBILITY MANAGER FUNDING SOURCE
TRANSFERRED TO SECTION 5307 TOTAL FUNDING \$100,000 FEDERAL
FUNDING \$80,000 LOCAL MATCH \$20,000

MOUNTAIN LINE SECTION 5317 NEW FIT AND SENIOR MONS NUTRITION
TRANSPORTATION FUNDING SOURCE TRANSFERRED TO SECTION 5307
TOTAL FUNDING \$100,000 FEDERAL FUNDING \$50,000 LOCAL MATCH \$50,000

REMOVE

US 19 (MONONGAHELA BOULEVARD) TWO WAY TURN LANE FROM WV 705
NORTH A DISTANCE OF .85 MILES CONSTRUCTION PROJECT HSIP0019394D
TOTAL COST \$1,700,000 FEDERAL FUNDS \$1,530,000

FY 2015

WV 7 (BROOKHAVEN ROAD) AT INTERSECTION WITH CR 70 AND CR 7/22
INSTALL SIGNAL AND LANE MODIFICATIONS PROJECT CONSTRUCTION
CMAQ0007264D TOTAL FUNDING \$475,000 FEDERAL FUNDING \$380,000

US 19 (BEECHURST AVENUE) BEECHURST AVE./CAMPUS DRIVE
INTERSECTION REALIGNMENT RIGHT OF WAY PROJECT CMAQ 0019410D
TOTAL COST \$60,000 FEDERAL FUNDS \$48,000

US 19 (BEECHURST AVENUE) BEECHURST AVE./CAMPUS DRIVE
INTERSECTION REALIGNMENT CONSTRUCTION PROJECT CMAQ 0019410D
TOTAL COST \$530,000 FEDERAL FUNDS \$424,000

I-79 INTERCHANGE PROJECT INCREASE FUNDING BY 22% (PROJECT
PAYBACK) PROJECT ACNH0793240 TOTAL COST \$14,000,000 FEDERAL FUNDS
\$12,600,000

I-68 LT CPL CAROLL B. LILLY MEMORIAL BRIDGE INSPECTION TOTAL COST
\$660,000 FEDERAL FUNDS \$594,000

MOUNTAIN LINE SECTION 5317 MOBILITY MANAGER FUNDING SOURCE
TRANSFERRED TO SECTION 5307 TOTAL FUNDING \$100,000 FEDERAL
FUNDING \$80,000 LOCAL MATCH \$20,000

MOUNTAIN LINE SECTION 5317 NEW FIT AND SENIOR MONS NUTRITION
TRANSPORTATION FUNDING SOURCE TRANSFERRED TO SECTION 5307
TOTAL FUNDING \$100,000 FEDERAL FUNDING \$50,000 LOCAL MATCH \$50,000

FY 2016

MOUNTAIN LINE SECTION 5317 MOBILITY MANAGER FUNDING SOURCE
TRANSFERRED TO SECTION 5307 TOTAL FUNDING \$100,000 FEDERAL
FUNDING \$80,000 MATCH LOCAL MATCH \$20,000

MOUNTAIN LINE SECTION 5317 NEW FIT AND SENIOR MONS NUTRITION
TRANSPORTATION FUNDING SOURCE TRANSFERRED TO SECTION 5307
TOTAL FUNDING \$60,000 FEDERAL FUNDING \$30,000 LOCAL MATCH \$30,000

Please note that the most unusual request is the deletion of the proposed center turn lane from WV 705 proceeding north on Monongahela Boulevard. This project was added to the TIP last year. WVDOH did not provide a specific reason for the removal of this project. Discussions at the TTAC meeting suggested that concerns with the removal of on street parking expressed by the WVU Athletic Department and the cost of accommodating pedestrian concerns may have played a part in the decision to cancel the project.

New projects included in the amendment requests include:

-Installation of a signal and additional lane improvements at the intersection of WV 7 and WV 7/20. This project is in the vicinity of Tyrone Road, not Brookhaven Road as noted in the description by WVDOH.

-A study of the intersection of WV 7 and US 19 in Pursglove. There was a fatality at this intersection last year.

-Realignment of the Campus Drive/University Avenue intersection. This project is in accord with the recommendations for this corridor in the recently adopted Long Range Transportation Plan.

-Mountain Line is requesting that the MPO amend the TIP to reflect the application of Section 5307 funds to projects previously funding by Section 5317 funds. As you may recall \$300,000 of these funds were recently removed from the TIP by the MPO. These proposed TIP Amendments are to restore \$280,000 of the funds lost to these programs.

-Inspection of the Carroll B. Lilly Bridge on I-68.

The Transportation Technical Advisory Committee recommended the approval of these TIP Amendments. Please note that there is a map of the proposed projects enclosed.

The Citizen's Advisory Committee attendees, Mr. Rice, Ms. Smith, Mr. Nutter, Mr. Gmeindl, and Mr. Sneckenberger recommended approval of all of the TIP Amendments except the "Brookhaven Road" project which is actually located at Tyrone Road. The Committee felt that given the incorrect information provided they could not in good faith act on the project. The CAC also requested that it be noted that they support a safety improvement on Monongahela Boulevard and that they suggest to the Policy Board that they ask DOH come back with an appropriate "complete streets" recommendation for that segment of road.

-Draft Bicycle Plan-As recommended in the MPO's Long Range Transportation Plan MPO staff has been developing an urban area bicycle plan based on work performed by the Greater Morgantown Bicycle Board. The Steering Committee for the Plan consisted primarily of Bike Board members. MPO Staff has held two public meeting on the Plan as well as sought comments from the public online.

Please find enclosed for your information a summary of the Draft Bicycle Plan the MPO has been working on. The proposed facility map was provided to you at the last Policy Board meeting. The enclosed summary explains all of the proposed action items in the plan. A link to a draft of the entire plan has been provided to you in the agenda transmittal email.

One of the driving factors in the development of the Bicycle Plan was that the Plan could be implemented in a cost effective manner. The facilities designated in the Plan rely primarily on signage and striping to implement the Plan. The Plan does not call for the construction of a large number of stand-alone bike paths or the construction of bike lanes. In fact the only proposed bike lanes are on facilities which already have wide outside shoulders. The TTAC and the CAC have respectfully recommended adoption of the Draft Bicycle Plan to the MPO Policy Board.

-Downtown Operations Study-Please find enclosed for your information figures showing the alternatives being considered in the Downtown Operations Study. It is anticipated that a draft of the Study report will be provided to us for your information prior to the Policy Board meeting. This item is informational only at this time.